

**WALLACE ELEMENTARY PAC MEMO**

TO: Parents and Guardians of WALLACE ELEMENTARY SCHOOL  
FROM: DONALD YARBROUGH, PAC Representative  
DATE: 9/6/2005  
RE: RISD Parent Advisory Committee (PAC)

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The Parent Advisory Committee (PAC) offers RISD parents and guardians an opportunity to present district-wide issues to the Superintendent, top administrators, and representatives of the Board of Trustees. PAC meetings are designed to address topics of concerns that are of district-wide interest.

PAC membership is limited to one elected representative from each school in the district and one representative from each early childhood PTA in the RISD Council of PTAs. As your 2005-06 PAC Representative, I will attend the meetings in order to present your district-wide questions and concerns. Please contact me at [dawnday91@aol.com](mailto:dawnday91@aol.com) or 214-343-8694, or use the form below to share your questions and concerns with me. I will present the issue at a PAC meeting and then get back to you personally regarding PAC's response.

In order to provide timely PAC information, I will post the minutes of the PAC meetings in the school office, and you will be able to find them on the district's website at [www.risd.org](http://www.risd.org).

The 2005-06 PAC meetings will be held on the following dates:  
Tuesday, September 20, 2005  
Tuesday, November 29, 2005  
Tuesday, March 28, 2006

I must submit questions and concerns two weeks in advance of each meeting, so please notify me at least two one-half weeks prior to the above meeting dates. Based on the dates above, please submit your questions by:  
**Wednesday, September 7, 2005**  
**Friday, November 11, 2005**  
**Wednesday, March 8, 2006**

Your participation will be kept strictly confidential, although I cannot take anonymous questions or concerns to PAC.

I look forward to serving you throughout the school year. Please feel free to contact me whenever I can be of assistance.

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Date: \_\_\_\_\_

Parent/Guardian name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email address: \_\_\_\_\_

Student(s): \_\_\_\_\_

QUESTION OR CONCERN: \_\_\_\_\_

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